

CTC Swale Annual General Meeting – Saturday 25 April 2026 – Borden Parish Hall

Agenda

- 1) Apologies
- 2) Minutes of last meeting
- 3) Matters arising
- 4) Election of officers
- 5) Reports
 - a) Chairman
 - b) Treasurer
 - c) Ride co-ordinator
 - d) Safeguarding officer
 - e) Membership secretary
- 6) Presentation of Awards
- 7) Honorary Auditor – update (KM)
- 8) AOB

Attendees:

Richard Calvert (DC), Ian Ward (IW), Kevin McGee (KM), Jo Maw (JM), Deb Franks (DF), Paul Franks (PF), Paul Lane (PL), Omer Berkman (OB), Jason Mutton (JMu), Andy Weale (AW), Kate Thornton (KT), Stuart Longley (SL), Steve Hill (SH), Sandy Powell (SP), Jez Clinch (JC), Mark Stevens (MS), Henk Beerstecher (HB), Susan Ewan (SE), Graham Thomas (GT), Tim Smith (TS)

1. Apologies:
Rob Fradgley (RF), David Lunan (DL), Michele East (ME), Paul Barnes (PB)
2. Minutes of the previous meeting were agreed as a true record.
3. No matters arising.
4. Election of officers. JM is standing down as Safeguarding Officer and is happy to provide support to her replacement. Nobody has volunteered as yet. JM will provide an overview in her update.
5. Reports:

Chairman's report

See attached. RC also noted thanks to Marcus Joy (MJ) for organising a ride with one of the local CTC groups for the upcoming Southsea tour.

Treasurer's report

See attached

A question was raised by JMu regarding surplus funds. Could this be used to benefit the members. KM explained that the club's financial position has improved as a direct result of the reduction in website costs. DC commented that the club has previously been reluctant to subsidise club tours as this could lead to ongoing requests once a commitment has been made. In the absence of a social secretary, it is harder to organise events.

JMu suggested a summer BBQ that everyone has the option to attend. Nothing was decided but this will be followed up by the committee.

Secretary update

DF explained that her role will be to collate the minutes and submit the return to Cycling UK (CUK) and she thanked her fellow committee members for their input into providing the details, especially Ian whose comprehensive list makes the job much easier.

DF mentioned that some time ago, Ian was nominated for a CUK 'Thank you' award and as this took some time to be received, it was presented at a committee meeting earlier this year. It is important to acknowledge this today and to thank Ian for his efforts.

As JM is standing down, the club presented Jo with flowers and wine and wanted to take this opportunity to recognise her efforts and thank her for her hard work.

DF also advised that she had nominated DC for a CUK 'Thank you' award, noting the wit, humour and sarcasm he brings to his rides whilst leading from the back – although his new bike has changed that! Certificate presented by DF to DC.

Ride Secretary report

See attached.

During IW's update, he spoke about the recent beginner's ride hosted by RF. One of the riders will likely join us for Sunday rides and the other will likely join later. SL asked if we could consider using some of the surplus funds for advertising. This is something we can explore. Further discussion about other similar events – Swale B.C. organise an event in conjunction with CUK, but we are bypassed. JC mentioned the family rides hosted in Faversham. There was a suggestion about posting flyers on cars at events, but this would not be viable due to the potential for litter.

Safeguarding Officer report

JM acknowledged that whilst we are not pulling in new riders, people stay and that is because of the passion our club has. There is a lot of hard work in the background and JM thanked DF for her hard work.

JM spoke about the role of a Safeguarding officer. This is a statutory role that we must have to run safely. The role essentially requires the holder to listen, diffuse situations and know when to escalate concerns. Our club needs someone who can listen in confidence and act proactively when required. Riders know that if they have any worries, it will be handled in confidence. Essentially, the holder should be present, listen, be respectful and be approachable. Over the last year, it has been quiet. We are like any family with fall outs that require things to be smoothed out.

JM often stays at the back of rides – this is to observe riders and note positioning, notifying riders of any concerns.

JM has recently been accredited as a Resuscitation Council UK (RCUK) trainer. There will be a session open to Ride Leaders and riders in the next couple of months. JM explained that there is only a 10% figure survival rate for UK out-of-hospital cardiac arrest survival to hospital discharge – lower than many countries, so the more people that know what to do the better.

JM also said that when a replacement Safeguarding Officer comes forward, JM will be available to help them ease into the role.

Membership Secretary report

See attached.

SH raised a question regarding the reason people are joining CUK, wondering if this is because of the insurance. People from other clubs join CUK – we don't always know the reason. Some people pay monthly and may not notice the commitment.

IW confirmed that the insurance is valuable. Following his accident, his bike was replaced, he received a financial sum and continues to have physiotherapy. HB also mentioned that when he wasn't riding, it was cheaper for him to join CUK than buying standalone insurance.

Discussion about registered numbers (c170) vs. Facebook numbers (c335). IW sends the ride list out to an email distribution list of c150 members.

SH advised caution – he has received some spam emails from CUK.

6. Presentation of Awards

DF provided an explanation of the trophy categories – see attached.

Alistair Turner award – presented by IW to JC

Quite possibly Jez has led and joined the most rides this year, out in all-weathers, always checking on riders wellbeing. If you're on a Jez ride, you're well cared for! Jez does so much for the club with weekday rides, pub rides and Sunday social rides. Always available. IW mentioned how long it takes JC to take a photo, check if it is loaded correctly, and ensure it hasn't fallen off wherever it's been balanced!

Puncture trophy – award presented by JM to HB

This hotly contested trophy was only decided in the final weeks. JMu has won for the last two years and wanted it again but was pipped at the post. Well done Henk!

Stella Calvert award – presented by DC to KT

Kate has put in a good deal of work to try to improve the variety, distance and capability of club rides through the introduction of transition rides. Kate has also been a regular rider offering a welcoming smile for many years and her rides are always well supported.

New/Most Improved rider presented to AW. (Presented by DF to JMu in AW's absence).

Andy is sadly not here today.

Alan Steward Memorial trophy – presented by JM to SH

Alan encouraged everyone and brought so many people on over his years of riding with the club. The recipient this year makes everything better for us all, and uses his skills in so many ways, whether that be to repair bikes or cars or designing the club Christmas Tree, and JM is proud to present this to Steve.

Cycling UK Thank you award, Presented by DC to HB

Henk has sourced a cheaper alternative for our club kit, meaning that more people can afford to purchase this. It looks great when we are out on club rides and creates a sense of belonging and professionalism. Henk also supports many riders with 'out of the box' thinking if mechanical issues are encountered on rides. We really appreciate his efforts.

DF reminded everyone that there is a donation table, including an official CTC Swale winter jacket, kindly donated by Martin Ostler. The committee have discussed a reserve price for this item.
JM reminded RLs to collect replacement first aid kit, as needed.

7. Honorary Auditor update (KM)

KM advised that the club's accounts have been audited for the past 8 years by Mr Gerald Wetherall. He is standing down. KM advised the group that Bernie Rudge (BR) has agreed to take his place, but for good order, can this be agreed: Proposed by KM Seconded by JM & HB.

8. AOB

On behalf of RF, DF shared a suggestion that new riders be appointed a buddy on their first ride who stays with them and makes sure they are ok. It was agreed that this was a good suggestion, it just needs to be remembered on the ride.

KT shared the details of SP's upcoming charity ride – Dragon Devil Ride in Wales in support of the Lighthouse Club, a charity providing mental health support to the construction community and their families dealing with the impact of suicide. SP will post his Just Giving link on Facebook.

KT mentioned that there are Sportive events posted on the ride list. Please advise KT if you plan to ride. MS asked if the plan is to ride as a club. KT suggested that this will depend on who rides but even meeting at the start / finish would be nice.

Meeting closed.